

**American Legion Auxiliary
Department of Nebraska
Department Executive Committee Meeting
Thursday, June 25, 2009**

The regular meeting of the Department Executive Committee of the American Legion Auxiliary, Department of Nebraska, was held Thursday, June 25, 2009, in the Nina-Pinta rooms at the New World Inn, Columbus, Nebraska.

Department President Marva Kasl called the meeting to order at 1:00 p.m. Invocation was given by Carol Ulrich, Department Vice President. The Pledge of Allegiance was led by Department Secretary Jacki O'Neill.

A special welcome was given to Past Department Presidents. Those in attendance were asked to stand and be recognized. Present at this time were: Evelyn Dvorak, Betty Snyder, Donna Gana, Luayne Weisgerber, Virginia Nelsen, Eva Nollette, Jean Hensens, Lola Urban, Roxanne Hiatt, Carol Van Kirk, Lynne Wild, Gayla Schmid, Gertrude Johansen, Bonnie Dumler, Mary Ann Otte and Cleo Craigie

Members with positions on the National Level were presented and were asked to stand again for recognition. Those present were:

Past National President and current National Finance Committee Member, Carol Van Kirk

National Public Relations Chairman, Virginia Nelsen

National Executive Committeewoman and Northwestern Division Junior Chairman, Gayla Schmid

Northwestern Division Americanism Chairman, Lynne Wild

Northwestern Division Girls State Chairman, Roxanne Hiatt

Department President Marva presented the Department Officers:

NEC, Gayla Schmid

Department Vice President, Carol Ulrich

Department Historian & Cavalcade of Memories, Charleen Walters

Department Chaplain & Gold Star Chairman, Bonnie Erickson (absent)

Department Secretary-Treasurer, Jacki O'Neill

Also at the head table was Department Parliamentarian, Lynne Wild

The District Presidents were asked to stand and be recognized.

District Presidents present were:

District 1 President Marilyn Philben, Ainsworth

District 2 President Joan Gansebom, Osmond

District 3 President Pat Wiseman, Homer

District 4 Vice President Doris Steele, Potter

District 5 Vice President Donna Hatfield, Lexington

District 6 President Setha Zimbelman, Dannebrog

District 7 President Marilyn Sanderson, Osceola

District 8 President Kathy Mazur, Gretna

District 9 President Debra Helm, Lebanon

District 10 President Sandra Duntz, Clay Center

District 11 President Lucille Capek, Milligan

District 12 President Erma Naber, Utica

District 13 Acting District President Norma Arington

These ladies were given well deserved thanks.

The Department Chairmen were also asked to stand and be recognized.

Silent roll call was taken by Secretary Jacki O'Neill as presentations were made.

Department Vice President Carol Ulrich moved to dispense with the reading of the minutes of the January 11, 2008, Department Executive Committee meeting, and accept the minutes as printed since they had previously been sent to all voting members. Motion seconded and carried.

Advisory Chairman, Roxanne Hiatt read the June 20~~05~~⁰⁵, 200~~98~~⁹⁸ pre-convention Advisory meeting minutes.

The members of the committee were introduced, Gertrude Johansen and Gayla Schmid.

Finance and Publication Chairman Julie Totten read the minutes of the June 24~~5~~⁵, 200~~98~~⁹⁸ Finance and Publication pre-convention meetings. Copies of the budgets were distributed to members present for review. The members of the Finance and Publication committees were introduced, Luayne Weisgerber, Donna Hatfield. Chairman Julie also recognized Carol Van Kirk, a member of the National Finance committee, for her assistance throughout the year.

Department President Marva called upon Advisory Chairman Roxanne Hiatt to present the recommendations of that committee. The following was considered:

1st 2008 recommended change to the Girls State Constitution and Bylaws:

At the 2008 DEC meeting a recommendation was made by District 2 President, Rita Wagner that the Girls State Constitution and Bylaws recognize the Girls State President as Girls State Chairman, Vice President as Vice Chairman and Second Vice President as Second Vice Chairman.

Motion to accept the amendment to the recommendation was made and seconded. All voted yes. Motion carried

All voted yes to accepting the new Girls State Constitution and Bylaws as amended. Motion carried

The changes were made by the Girls State Committee throughout the Girls State Constitution and Bylaws changing the word references of president to chairman.

Motion to accept the changes of the word President to Chairman was made by Kathy Mazur, District 8 President and seconded. All voted yes. Motion carried.

2nd 2008 recommended change to the Girls State Constitution and Bylaws:

The complete paragraph would read as follows:

*“Following the annual Department Convention, the newly elected Department President of the American Legion Auxiliary of Nebraska shall appoint the officers of Girls State, namely: President, First and Second Vice President, Secretary, Treasurer and the Fifth member of the Advisory Committee, with the approval of the Department Executive Committee. The President, First Vice President and Second Vice President **shall be active Unit members invested in the American Legion Auxiliary.** The directors shall be appointed by the newly appointed President of Girls State, with the approval of the Department President. The Directors shall serve for a period of one year and until their successors are appointed and qualified.*

Motion to accept the recommendation was made by Rita Wagner, District 2 President and seconded. All voted yes. Motion carried.

It is to be noted that the Constitution that came back from the Girls State Committee for consideration and approval by the DEC **does** contain the requested change of the word President to Chairman when referring to the Girls State leaders.

However, it **does not** contain the wording requested by the DEC for the second change. At their meeting in October the Girls State Committee changed the wording from your amendment of "shall be active Unit members invested in the American Legion Auxiliary." to "**shall be members in good standing with the American Legion Auxiliary.**"

Motion to accept the recommendation was made by Donna Hatfield, District 5 Vice President and seconded.

There was discussion on the wording sent back from the Girls State Committee and what needs to be resubmitted to the Girls State Committee referring to the Girls State leaders.

Committee voted to oppose the motion, motion denied. Motion **resubmitted** to the Girls State Committee for consideration.

Department President Marva then called upon Finance Chairman Julie Totten to present the recommendations of that committee. The following was considered:

Resolution No. Finance 1 – Permanent Membership

~~**WHEREAS**, the Permanent Membership fund does not generate sufficient interest income to cover current annual dues payments to the National Office of the American Legion Auxiliary of \$5.00 per senior member and payments to the Department of Nebraska general fund of \$6.25 per senior member; and~~

~~**WHEREAS**, dues payments to the Department of Nebraska of \$6.25 per senior member were suspended for the 2008-09 year; and~~

~~**WHEREAS**, the Permanent Membership fund has not recovered sufficiently to resume dues payments to the Department of Nebraska general fund; therefore be it~~

~~**RESOLVED**, that Bylaws ARTICLE VI, Finance, Section 4 be added to state:-
Dues payments from the Permanent Membership fund to the Department of Nebraska general fund are suspended indefinitely.~~

~~**Action: Julie Totten moved that we amend the resolved to read:**~~

~~**RESOLVED**, that Standing Rules Section Z, Permanent Membership No. 3, be added to state:
Dues payments from the Permanent Membership fund to the Department of Nebraska general fund are suspended indefinitely.~~

~~(The original changes were to be included in the bylaws, now that the change is in the standing rules this resolution does not need to be forwarded to Constitution and Bylaws.)~~

Motion to accept the resolution was made by Donna Hatfield, District 5 Vice President and seconded. There was no discussion. All voted yes. Motion carried.

~~**Discussion of Permanent Membership ensued**—The financial outlook of the Permanent Membership Fund has improved with the one-year suspension of payment of Department dues. Of the \$11.25 senior dues transmitted to Department, \$6.05 is allocated to the Department General Fund, \$.20 is allocated for the National Delegate Fee and \$5.00 is sent to National. Units contributed \$3,235 to the Permanent Membership Fund as of May 31. With anticipated interest income, the current year projected deficit is \$6,600. This is a significant improvement over last year's deficit of \$17,567. If this resolution to indefinitely suspend the payment of Department dues is approved, the Permanent Membership Fund is expected to last at least five years based on a continuation of 2008-09 experience and allowing for an increase in National dues. Thanks to Marva for encouraging Units to contribute \$5 for every permanent member and to Jacki for including the Permanent Membership Fund on the listing of suggested Unit donations.~~
~~**Action: Luayne Weisgerber moved to accept this resolution as amended. Motion seconded, approved and carried.**~~

Resolution No. Finance 2 – Dues Increase

~~**WHEREAS**, currently \$6.05 of senior dues and \$1.05 of junior dues are allocated to Department of Nebraska general fund operations; and~~

~~**WHEREAS**, dues were last increased by \$2 at the June 2000 Department of Nebraska Convention, effective with the 2002 membership year; and~~

~~**WHEREAS**, annual membership dues are the primary source of revenue for annual general fund operating expenditures; and~~

~~**WHEREAS**, annual membership dues are insufficient to fund the annual general fund operating expenses of the American Legion Auxiliary, Department of Nebraska; therefore be it~~

RESOLVED, that senior dues for the purpose of Department of Nebraska annual general fund operations be increased by \$2 to \$8.05, effective with the 2011 membership year, and be it further

RESOLVED, that junior dues for the purpose of Department of Nebraska annual general fund operations remain at \$1.05, until further amended and be it further

RESOLVED, that Bylaws Article VI Finance, Section 2 shall be amended as follows:

The annual dues of the Unit to the National organization shall be as provided by the National Convention. The annual dues of the Unit to the Department shall be six-eight dollars and twenty-five cents (\$68.25) per Senior member and one dollar and twenty-five cents (\$1.25) per Junior member effective with payment of 20022011 dues. Twenty cent (\$.20) of each member's dues shall be set aside for the National Convention Delegates' fund; the balance to be used for the General Fund, which shall include a subscription for each Senior member to the American Legion Auxiliary – The Star. If it becomes necessary, a portion of the balance in the National Convention Delegates' Fund may be transferred to supplement the Department Convention Fund upon the recommendation of the Finance Committee and the approval of the Executive Committee.

Motion to accept the recommendation was made by Sandra Duntz, District 10 President and seconded.

Discussion was had for clarification that the dues increase would be in effect for the 2011 membership year. All voted yes. Motion carried.

~~**Discussion of Dues Increase ensued**—The recommended \$2 increase in dues is the first since a \$2 increase effective with the 2002 membership year. The recommended increase would be effective with the payment of 2011 dues. A National increase of \$2 is also anticipated to be effective with the 2011 membership year. On a positive note, Units could deal with both increases with one adjustment to their rates. Currently 41% of our Units charge \$15 per senior member, 43% charge less than \$15 and 16% charge more than \$15. Although it would be very difficult to hold the line on dues for another nine years we do believe that a \$2 increase in Department dues could be sufficient to cover restrained operations for five years. Based on the current number of dues paying seniors a \$2 increase will generate \$41,800. The Finance Committee believes that a dues increase is critical to the sustained financial viability of the Department of Nebraska American Legion Auxiliary.~~

~~**Action:** Luayne Weisgerber moved to accept this resolution as written. Motion seconded, approved and carried. Forwarded to the Constitution and Bylaws.~~

~~**Finance resolutions No. 3 and No. 4 were withdrawn by the presenter.**~~

~~**Conflict of Interest and Whistleblower Policies**—These recommended policies have been withdrawn from consideration until Mid-Year Conference. We intend to get more input from National Headquarters and from our auditors. Hopefully we will be able to simplify both of the draft policies that were initially introduced.~~

Resolution No. Finance 5 –Travel Policy

~~**WHEREAS**, the Standing Rules provide mileage reimbursement at the rate of \$.35 per mile for specified officers and chairman for stipulated conferences, conventions, and/or meetings; and~~

~~**WHEREAS**, the Standing Rules provide commercial air fare for specified officers for stipulated conferences, conventions, and/or meetings; and~~

~~**WHEREAS**, the most cost and time effective mode of transportation is encouraged; and~~

~~**WHEREAS**, adoption of a travel policy will provide clarification of reimbursable travel related expenses; therefore be it~~

RESOLVED, that the Department of Nebraska adopt the Travel Policy.

American Legion Auxiliary Department of Nebraska Travel Policy

Members:

Members of the American Legion Auxiliary, Department of Nebraska, are encouraged to use the most cost and time effective way to participate in meetings and conferences and should explore options to

participate remotely via teleconference. When appropriate to attend in person, members should carpool whenever possible to reduce costs and the environmental impact.

Authorized Officers:

On out-of-state trips when commercial air services can be used advantageously, mileage will be reimbursed at the price of a coach airline ticket or the actual mileage at \$.35 per mile, whichever is less. (Carpooling of authorized officers will be considered in the determination of least cost mode of transportation). Documentation of the most cost effective airfare must be provided with the reimbursement claim.

Lodging expenses eligible for reimbursement will be arranged by the Department Secretary or approved in advance by the Department Secretary. The most cost and time effective, suitable lodging should be secured. Applicable discounts should be requested.

RESOLVED, ~~by inserting in the Standing Rules after Rules and Guidelines for Department Endorsement of Candidate for National Office and before Conference and Conventions, currently page 145 of the 2008-09 ABC book.~~

Motion to accept the recommendation was made by Donna Hatfield, District 5 Vice President and seconded. There was no discussion. All voted yes. Motion carried.

~~Action: Donna Hatfield moved to accept the resolution as received from Advisory. Motion seconded, approved and carried.~~

Resolution No. Finance 6 – Business Travel Accident Insurance
--

~~WHEREAS, the National Headquarters has notified Departments that the travel accident insurance policy through which Departments secured coverage for the Department President, Department Secretary, and National Executive Committeewoman when they travel in the fulfillment of their responsibilities as officers of the American Legion Auxiliary will not be renewed when the policy expires on November 15, 2009; and~~

~~WHEREAS, the Department of Nebraska is in the process of securing replacement coverage; therefore be it~~

~~RESOLVED, that Standing Rules Section A, 3. shall be amended as follows:~~

~~The Department shall secure Business Travel Accident Insurance for the Department President, Department Secretary, and National Executive Committeewoman. This insurance is available through National Headquarters. (6-22-95)~~

~~Department Finance Chairman, Julie Totten Discussion of Business Travel Accident Insurance ensued—The decision by National to not renew the business travel accident policy effective November 15, 2009 has forced us to review all of our coverages and determine what is reasonable and necessary.~~

~~Action: Luayne Weisgerber moved to accept this resolution as received from Advisory. Motion seconded, approved and carried. There was no discussion. All voted yes. Motion carried.~~

Resolution No. Finance 7– Veterans Affairs & Rehabilitation Administrative Assessment

~~WHEREAS, the Veterans Affairs and Rehabilitation (VA&R) Fund contributes \$300 per month to salaries in the Department office; and~~

~~WHEREAS, the VA&R fund transfers \$500 annually to the General Fund for postage, paper and ink; and~~

~~WHEREAS, these administrative assessments have not changed since January, 2002; and~~

~~WHEREAS, based on the dollar volume of transactions for VA&R relative to Girls State, Children and Youth and General operations is approximately 15% of the total; and~~

~~WHEREAS, the 2008-09 budget for salaries, wages and benefits was \$58,185; and~~

~~WHEREAS, fifteen percent of salaries, wages and benefits equals approximately \$8,700; therefore be it~~

RESOLVED, that Standing Rules Section Z, Veterans Affairs and Rehabilitation, 6. shall be amended as follows:

The Veterans Affairs and Rehabilitation Fund shall contribute \$725 per month to salaries in the Department office.

\$500 annually shall be credited from the Veterans Affairs and Rehabilitation Fund to the General Fund for postage, paper and ink.

Department Finance Chairman, Julie Totten moved to accept this resolution. Motion seconded. Discussion was had on why the dollar amounts were figured for these amounts.

Department Finance Chairman, Julie Totten explained how she came up with the amounts. Basically she did a mathematical calculation based on the dollar values of the major funds within the organization and calculated percentages of each account to be used for salaries.

All voted yes. Motion carried.

~~Action: Donna Hatfield moved to accept the resolution as amended. Motion seconded, approved and carried.~~

Resolution No. Finance 8 – Girls State Administrative Assessment

~~WHEREAS, the Veterans Affairs and Rehabilitation Fund contributes \$300 per month to salaries in the Department office; and~~

~~WHEREAS, the Children and Youth Fund contributes \$250 per month to salaries in the Department office; and~~

~~WHEREAS, Department office personnel provide administrative services to Girls State; and~~

~~WHEREAS, Girls State is operated as a program sponsored by the American Legion Auxiliary, Department of Nebraska and although Girls State is a separate corporation with its own officers, and~~

~~is self-supporting, the sponsors who generally pay the registration fees for Girls State participants are local American Legion Auxiliary units; and~~

~~**WHEREAS**, Girls State currently pays for their accounting and audit fees, duplicator expenses, postage and paper supplies; and~~

~~**WHEREAS**, based on the dollar volume of transactions for Girls State relative to VA&R, Children and Youth and General operations is approximately 30% of the total; and~~

~~**WHEREAS**, certain transactions may not require usual administrative services of Department office personnel; and~~

~~**WHEREAS**, Girls State has their own paid part-time personnel; and~~

~~**WHEREAS**, the 2008-09 budget for salaries, wages and benefits was \$58,185; and~~

~~**WHEREAS**, an administrative fee equal to five percent of salaries, wages and benefits equaling approximately \$3,000 seems reasonable; therefore be it~~

~~**RESOLVED**, that the Girls State Corporation pay the American Legion Auxiliary, Department of Nebraska general fund, \$3,000 annually beginning with the 2010 calendar year, the amount to be paid prior to July 31 of each year.~~

~~**Action: Julie Totten moved to amend the resolved to read:—**~~

~~**RESOLVED, Insert a new Section in the Standing Rules after EDUCATION and before DEPARTMENT JUNIOR AMERICAN LEGION AUXILIARY.**~~

~~**The new section would read as follows:**~~

GIRLS STATE

Girls State is a program sponsored by the American Legion Auxiliary, Department of Nebraska. Girls State is a corporation with its own set of Constitution & Bylaws & Standing rules.

1. An administrative assessment fee of \$3000 shall be taken annually from the Girls State fund to be added to the General Fund, beginning with the 2010 calendar year to be paid prior to July 31 of each year.

Department Finance Chairman, Julie Totten moved to accept this resolution. Motion seconded. Discussion was had to suggest that a study be made on how many actual hours were used by the Department staff to determine a fair amount to be assessed to Girls State fund.

All voted yes. Motion carried.

~~**Action: Donna Hatfield moved to accept the resolution as amended. Motion seconded, approved and carried.—**~~

Resolution No. Finance 9 – Poppies

~~**WHEREAS**, the National Headquarters has notified Departments that the price of poppy kits has increased; and~~

~~WHEREAS, notices are frequently received after poppy prices have been communicated to Units; and~~

~~WHEREAS, the payments to poppy makers of 4.5 cents per small poppy and 7 cents per large poppy have not increased since 2002; and~~

~~WHEREAS, the Department of Nebraska must pass on cost increases to keep the Poppy Sales and Distribution fund solvent; therefore be it~~

RESOLVED, that payments to poppy makers be increase-d from 4.5 cents to 5 cents per small poppy and from 7 cents to 8 cents per large poppy; and be it further

RESOLVED, that the prices for small poppies be increased from \$10 per 100 to \$12 per 100; and be it further

RESOLVED, that prices for large poppies remain at \$10 per dozen; and be it further

RESOLVED, that Standing Rules Section Z, Veterans Affairs and Rehabilitation 4, shall be amended as follows:

Paragraph 2:

Poppy makers are to be paid 5 cents per small poppy and 8 cents per large poppy.

Paragraph 3:

Price of finished small poppies will be \$12 per 100, and \$120 per 1,000, plus the applicable city and state sales tax plus postage with Nebraska; \$130 per 1000 plus shipping charges or postage outside Nebraska. Price of large poppies will be \$10 per dozen plus the applicable city and state sales tax plus postage.

Department Finance Chairman, Julie Totten moved to accept this resolution. Motion seconded. There was no discussion. All voted yes. Motion carried.

~~Action: Donna Hatfield moved to accept this resolution as written. Motion seconded, approved and carried.~~

Resolution No. Finance 10 – Veterans Affairs and Rehabilitation

~~WHEREAS, the language in Standing Rules Section Z Veterans Affairs and Rehabilitation 1 is confusing; and~~

~~WHEREAS, poppy proceeds are distributed between the Veterans Affairs and Rehabilitation fund (2/3) and the Children and Youth fund (1/3); therefore be it~~

RESOLVED, that Standing Rules Section Z, Veterans Affairs and Rehabilitation 1 shall be amended as follows:

Veterans Affairs and Rehabilitation and Hospital Funds shall be combined and known as the Veterans Affairs and Rehabilitation Fund. Poppy proceeds shall be divided equally between two funds with two-thirds (2/3) to the Veterans Affairs and Rehabilitation Fund and one-third (1/3) to the Children and Youth Fund. National Per Capita Rehabilitation Assessment paid to National's Special Veterans Affairs and Rehabilitation Fund shall be deducted from the Department Veterans Affairs and Rehabilitation Fund derived from Poppy proceeds. If Poppy proceeds do not meet the National

Assessment, the balance due shall be taken from the Veterans Affairs and Rehabilitation and Children and Youth Funds equally proportionate to the initial distribution (2/3 and 1/3 respectively).

Department Medical Center and Home expenditures shall be confined to the profits from the sale of poppies to Units, plus Veterans Affairs and Rehabilitation contributions.

Department Finance Chairman, Julie Totten moved to accept this resolution. Motion seconded. There was no discussion. All voted yes. Motion carried.

~~Action: Luayne Weisgerber moved to accept this resolution as written. Motion seconded, approved and carried.~~

Supplemental Finance Committee Resolution - Employee Compensatory Time

~~WHEREAS, Federal regulations define compensatory time off as time off with pay in lieu of overtime pay, overtime pay rules pertain to compensatory time off, specifically compensatory time will be calculated at a rate of one and one-half times the regular rate for hours worked in excess of 40 per week; and~~

~~WHEREAS, the Department of Nebraska Employees' Rules and Regulations are not clear regarding compensatory time; therefore be it~~

RESOLVED, that the Department of Nebraska Employees' Rules and Regulations, section Pay of Employees, Department Secretary, item 4, second sentence, shall be amended as follows:

Comp time to be granted in accordance with Federal regulations.

Department Finance Chairman, Julie Totten moved to accept this resolution. Motion seconded. There was no discussion. All voted yes. Motion carried.

~~Action: Luayne Weisgerber moved to accept this resolution as written. Motion seconded, approved and carried.~~

National Convention – Delegate allowance

~~National Delegate Fee – Twenty cents of each paid membership dues makes up the National Delegates funds. This money is divided by the number of Delegates that our year end membership allows to attend the National Convention.~~

Action: The Finance Committee recommends that each delegate for whom no other allowance is made be allowed \$210 toward her expenses to attend the National Convention in Louisville, Kentucky.

Department Finance Chairman, Julie Totten moved to accept this recommendation. Motion seconded.

There was no discussion. All voted yes. Motion carried.

~~Action: Julie Totten moved to accept this recommendation. Motion seconded, approved and carried.~~

Salary Increases for Department Staff and increase in retirement contribution

~~Action:~~The Finance Committee recommends a 2% salary increase for the full-time Department Headquarters Staff effective August 1, 2009:

Jacki O'Neill Secr/Treas from \$12.36/hour (\$25,708.80) to \$12.61/hour (\$26,222.98)

Donna Boston Bookkeeper from \$11.02/hour (\$22,921.60) to \$11.24/hour (\$23,380.03)

~~Action:~~The Finance Committee further recommends continuation of the 2% contribution to the retirement program for which both full-time Department Headquarters Staff are eligible.

Department Finance Chairman, Julie Totten moved to accept this recommendation. Motion seconded.

There was discussion on the last increase. Department Finance Chairman, Julie reported that the last increase was made at this time last year and a 3% wage increase was granted.

All voted yes. Motion carried.

Balance in National Convention Fund be transferred to General Fund for Conf. & Conventions

~~Anticipated Receipts for 2009-10 were reviewed and estimated to be \$137,742 at the current assessment levels and \$145,842 at the recommended levels. Article VI of the Bylaws states "If it becomes necessary, a portion of the balance in the National Convention Delegates' Fund may be transferred to supplement the Department Convention Fund upon the recommendation of the Finance Committee and approval of the Executive Committee." The accumulated balance in this fund is \$3,473 as of July 31, 2008.~~

~~Action:~~The Finance Committee recommends that the uncommitted balance in the National Convention Fund be transferred to the Unrestricted General Fund to offset costs of the Department Convention.

Department Finance Chairman, Julie Totten moved to accept this recommendation. Motion seconded.

There was no discussion. All voted yes. Motion carried.

Budgets submitted for approval

Proposed Expenditures – The attached budgets are being submitted by the Finance Committee for approval:

General Budget

Department Finance Chairman, Julie Totten moved to accept the General Budget as submitted. Motion seconded.

There was discussion on how realistic the budgets are and if we can safely accept them for the upcoming fiscal year. Finance Chairman assured us that we would be fine but need to continue to work on cost savings. Discussion ended. All voted yes. Motion carried.

Children and Youth Budget

Department Finance Chairman, Julie Totten moved to accept the Children and Youth Budget as submitted. Motion seconded.

There was no discussion. All voted yes. Motion carried.

Veterans Affairs and Rehabilitation Budget

Department Finance Chairman, Julie Totten moved to accept the Veterans Affairs and Rehabilitation Budget with the increase in the Administrative assessment that shows the 2009 – 2010 VA&R budget in the amount of \$39, 650. Motion seconded.

There was no discussion. All voted yes. Motion carried.

Other business:

Past Department President, Eva Nollette submitted a recommendation for consideration as follows:

SUBJECT: Change of "The Star" from a bi-monthly publication to a quarterly publication

Standing Rule, Section J, Number 2, page 138

WHEREAS, "The Star" currently cost approximately \$6,000 per issue or \$36,000 annually;

AND WHEREAS, In an effort to conserve funds, changing "The Star" from a bi-monthly publication to a quarterly publication will save approximately \$12,000 per year;

AND WHEREAS, The current "The Star" printing contract is based on the number of pages per issue, not the number of issues per year;

AND WHEREAS, The membership analysis is currently printed in the October and February issues and to conserve space in "The Star", printing of the membership analysis can be done once a calendar year;

AND WHEREAS, The Standing Rule, Section J, Number 2, reads:

"2. The American Legion Auxiliary "The Star" is a bi-monthly publication beginning with the April 1980 issue. A Complete membership analysis is to appear in the October and February issues."

THEREFORE BE IT

RESOLVED, That Standing Rule, Section J, Number 2 on page 138 of the 2008/2009 ABC Book be changed to read:

"2. The American Legion Auxiliary "The Star" is a quarterly publication beginning with the 2009/2010 Administrative year. A complete membership analysis will appear in one issue per calendar year."

Motion to accept the recommendation was made by Donna Hatfield, District 5 Vice President and seconded.

After much discussion it was decided to ask the membership what they would like. A survey will be placed in the August/September 2009 issue of the Star.

Committee voted to oppose the motion, motion denied.

Donna Hatfield, District 5 Vice President moved that we get more information after we have received the information from the survey and research the previous motion further. Motion seconded. All voted yes. Motion carried.

Motion to accept the wage increase was made by Louise Nichols, District 8 President and seconded. Motion carried

	2007/2008 Budget	Spent thru 5/31/08	- 2008/2009 Budget
PROGRAMS & SERVICES			
National Meetings			
National Convention SR	3000	3481	3000

National Convention JR	170	175	170
National Chaplain Conference	150	0	150
Presidents & Secretaries- Workshop	1100	806	1100
National Membership Workshop	1400	985	1400
Auxiliary Awareness Assembly	1350	1306	1350

~~State Meetings and Expenses~~

Conferences & Conventions	12180	5602	12180
Junior Convention	550	0	550
Department Leadership- Conference	150	0	0
Histories & Awards	850	385	850
Past Officers Pins	225	388	225
Unit Development	750	0	300
State Committee	1250	1865	1300
Candidates Fund	100	100	100
Cavalcade of Memories	25	0	0
Flowers & Courtesies	100	106	100
Department President Allowance	5100	4675	5100
Star Honorarium	540	360	540
Star Publication	35000	26021	35000

~~General Administration~~

Audit & Accounting Services	6050	5470	6050
Bond	2000	1819	2000
Retirement	450	0	450
Director & Officer Insurance	1500	1545	1600
Office Equipment	500	0	500
Occupancy Expense (maint/ut)	5000	5853	6000
Office Supplies	2900	3335	3400
Office Equipment Rental	4700	4215	4700
Postage	8500	4770	8500
Printing and Stationery	500	703	500
Salaries	53000	40682	57735
Telephone/Fax/Internet	2200	1723	2200
Misc.-Postage Permit Corp Fee	160	170	170
Misc.- Non Profit Corp Fee	20	20	20
Capital Improvements	3000	0	3000
National Information Conf Fund	50	0	0
	154520	116560	160240

~~Motion to accept the General budget was made by Rita Wagner, District 2 President and seconded. Motion carried~~

	2007/2008 Budget	Spent thru 5/31/08	- 2008/2009 Budget
Children and Youth			
Student Aid / Vocational Tech	<u>2400</u>	<u>2400</u>	<u>2400</u>
-Audit-	<u>475</u>	<u>475</u>	<u>475</u>
-Practical Nurse's Scholarship-	<u>1000</u>	<u>900</u>	<u>1000</u>
-Department President Scholarship-	<u>200</u>	<u>200</u>	<u>200</u>
-Graduate Scholarship-	<u>200</u>	<u>200</u>	<u>200</u>
-State Committee-	<u>1000</u>	<u>0</u>	<u>1000</u>
-Nat'l Convention - Jr. Dele. Fee-	<u>510</u>	<u>175</u>	<u>510</u>
-also Honorary Nat'l Jr Historian & Chaplain-	<u>0</u>	<u>0</u>	<u>0</u>
Share of Office expense & Salary	<u>3400</u>	<u>3400</u>	<u>3400</u>
-Awards-	<u>25</u>	<u>0</u>	<u>25</u>
Chairman's Postage & Bulletins, mise	<u>200</u>	<u>0</u>	<u>200</u>
-Sundries-	<u>25</u>	<u>0</u>	<u>25</u>
Gifts to Institutions	<u>750</u>	<u>750</u>	<u>750</u>
-Dept President Jr. Scholarship-	<u>200</u>	<u>200</u>	<u>200</u>
-Dept President Non-Traditional Scholarship-	<u>200</u>	<u>200</u>	<u>200</u>
	<u>10585</u>	<u>8900</u>	<u>10585</u>

~~Motion to accept the C&Y budget
was made by Ruth Jackson,
District 10 President and 2nd. All
voted yes. Motion carried~~

~~Veteran's Affairs and Rehabilitation~~

Veterans Home Recreation	<u>2500</u>	<u>2500</u>	<u>2500</u>
-Medical Center Recreation-	<u>500</u>	<u>0</u>	<u>500</u>
-Veterans Day Dollars-	<u>3200</u>	<u>3100</u>	<u>3200</u>
-Stationery, Supplies, etc-	<u>150</u>	<u>0</u>	<u>150</u>
-Volunteers & Assistants-	<u>600</u>	<u>450</u>	<u>600</u>
-Office Expenses-	<u>100</u>	<u>0</u>	<u>100</u>
-Misc. Patients-	<u>700</u>	<u>0</u>	<u>700</u>
Medical Patients	<u>75</u>	<u>0</u>	<u>75</u>
-Per Capita Tax-	<u>4000</u>	<u>3714</u>	<u>4000</u>
Gold Star	<u>2100</u>	<u>2100</u>	<u>2100</u>
-State Committee-	<u>3500</u>	<u>744</u>	<u>3500</u>
Honoraria	<u>5760</u>	<u>3600</u>	<u>5760</u>
-Postage Bulletins-	<u>250</u>	<u>0</u>	<u>250</u>
-Audit-	<u>300</u>	<u>300</u>	<u>300</u>
-Pins-	<u>150</u>	<u>0</u>	<u>150</u>
-Sundries-	<u>60</u>	<u>0</u>	<u>60</u>
-Share of Office Exp & Salaries-	<u>4100</u>	<u>4100</u>	<u>4100</u>

Nat'l Creative Arts Festival	250	250	250
	<u>28295</u>	<u>20858</u>	<u>28295</u>

~~———— Motion to accept the VA&R budget was made by Louise Nichols, District 8 President and seconded. All voted yes. Motion carried~~

~~National Delegates Fund~~

~~Twenty cents of each paid membership dues makes up the National Delegates funds. This money is divided by the number of Delegates that our year end membership allows to attend the National Convention.~~

~~Action: The Finance Committee recommends that each delegate for whom no other allowance is made be allowed \$230 toward her expenses to attend the National Convention in Phoenix, Arizona. Motion to accept the National Delegates fund was made by Helen Miller, District 9 President and seconded. All voted yes. Motion carried~~

Closing Prayer was given by Department ~~Chaplain~~Vice President, Charleen WaltersCarol Ulrich.
 Department President ~~Gayla Marva Schmid~~Kasl - adjourned the meeting at ~~54:04~~54:15 p.m.